



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MAHILA MAHAVIDYALAYA NANDANVAN NAGPUR
Name of the head of the Institution		Dr. Vandana Bhagdikar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07122744935
Mobile no.		9923164366
Registered Email		mahilamaha@yahoo.co.in
Alternate Email		iqacmmvnagpur@gmail.com
Address		152 Nandanvan Layout Nagpur-440009
City/Town		Nagpur
State/UT		Maharashtra
Pincode		440009
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Anil G Dodewar
Phone no/Alternate Phone no.	07122744935
Mobile no.	9049800714
Registered Email	anildodewar@gmail.com
Alternate Email	iqacmmvnagpur@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mahilamahavidyalaya.org/attachments/YXFhci0yMDE3MTgucGRm/view/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://mahilamahavidyalaya.org/attachments/bmFhY19hY2FkZW1pY18yMDE4MTkucGRm/view/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.70	2004	08-Jan-2004	07-Jan-2009
2	B	2.71	2010	08-Jan-2011	07-Jan-2016
3	A	3.01	2016	05-Nov-2016	30-Jun-2019

6. Date of Establishment of IQAC	01-Feb-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Power Point presentation on revised criterion of NAAC	01-Sep-2018 03	19
Session on ICT based Teaching Learning	26-Sep-2018 02	18
Workshop under the aegis of Faculty Development Programme on Research Proposal Making and Research Paper Writing	22-Oct-2018 09	17
Workshop on Be Skilled Be an Entrepreneur-Student Empowerment From the Industry Perspective	27-Nov-2018 05	16
Session on Intellectual Property Rights	28-Nov-2018 03	9
Workshop on Preparing and Presenting Power-Point Presentation	21-Jan-2019 03	17
Educational tour to Bhandarbodi near Ramtek-a site of rainwater conservation project	05-Feb-2019 08	40
Three day Intercollegiate workshop Tarunyabhan	07-Feb-2019 15	350
Voters and voting awareness programme	28-Mar-2019 03	54
Workshop on Entrepreneurship and Experiential Learning Programme	30-Mar-2019 04	84
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NA	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :	11
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Introduction of new Addon course
- Organisation of workshops for students
- Faculty development programmes
- Entrepreneurship development activities
- Enhancement in the use of ICT in TLP

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
AQAR submission initiative started	Successful submission of AQAR for 20172018
Regular meetings of IQAC	Planning of workshops and other activities
Introduction of new courses	Certificate course in Office Assistant started
Organisation of workshops, Faculty development programmes and competitions	<ul style="list-style-type: none"> • Workshop on 'Be Skilled Be an Entrepreneur-Student Empowerment From the Industry Perspective' on 27 November 2018 • Workshop on 'Sexual and Psychological Harassment' • Three day Intercollegiate workshop 'Tarunyabhan' 7-9 February 2019 • Fevicryl Workshop on 26 & 27 March 2019 • Workshop on 'Entrepreneurship and Experiential Learning Programme' 30 March 2019 • Workshop under the aegis of Faculty Development Programme on 'Research Proposal Making and Research Paper Writing' 20, 22 & 24 October 2018 • Workshop on 'Preparing and Presenting Power-Point Presentation' on 21 January 2019 • Two Days State level Kho-kho referees workshop on 8 & 9 June 2019 • Fort making competition

Measures for new entrants ,skill development and slow learners	Bridge course conducted by every department Soft skill development undertaken Remedial classes taken
Student welfare programmes	Health check-up camp organized Self-defence camp organized from 15 to 30 May 2019 Career and competitive exam guidance
Industrial visit for firsthand knowledge and educational tour for firsthand knowledge	Industrial undertaken to Patanjali, Haridwar Educational tour taken to Bhandarbodi
Environmental consciousness activities	Cleanliness drive Tree plantation Preparing saplings
Entrepreneurship Development activities	Preparation of cloth bags Preparation of masalas
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee (CDC)	31-Dec-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

25-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college has following operational Management Information System: 1. College has Management Information System which is operational right from the admission process. Different functions of this system includes Student Registration, Receipt generation, Head wise Report generation such as merit list ,students lists ,fee reports, fee collection, certification and university reports. SMS facility is also operational 2. LIBMAN software is used for library operations which includes Acquisition

catalogues, serial control, circulation, OPAC, MOPAC and MIS reports

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and therefore follows the curriculum developed by the Board of Studies of the university. The Institution ensures effective implementation of the curriculum. The Institution has well planned curriculum delivery and documentation system which involves following stages: • The Institution discusses and plans an academic plan for implementing the curriculum for each session in the Annual staff meeting held at the end of previous session i.e in April. • The Staff members are encouraged to discuss the challenges they faced adhering to previous academic calendar. Suggestions and ideas are invited to improve the next calendar. • The teachers submit to the Principal a detail plan of their academic activities for the session • IQAC invites details of activities planned by each department, cells and committees when the session begins. • Each department plans a semester-wise list of activities for the session. Individual teachers submit their teaching plan to their HODs. • The syllabus is mentioned in the front few pages of the daily diary along with their timetable. • Teachers maintain a record of all activities, innovative and modern methods, unit tests, class and surprise tests in their daily diaries and get them signed from their HODs and Principal every month. • Departmental meetings are conducted to plan and discuss the implementation of curriculum, distribution of workload, use of innovative and modern teaching methods, Bridge Course, remedial classes for slow learners, skill development courses and workshops etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Office Assistant		07/03/2019	03	Employability	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Acharya	NA No New program was introduced during the year	16/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	16/06/2018

MA	Economics	16/06/2018
MA	Political Science	16/06/2018
MA	Marathi	16/06/2018
MA	Home Economics	16/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Business Communication	04/12/2018	26
Fevicryl Workshop (Painting)	01/01/2019	11
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BTech	Cosmetics	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is vital part of Teachinglearning process.The institution practices an effective system to obtain feedback from the stakeholders assist the institution to understand the needs of society and what other stakeholders foresee for the Institution. With this aim the institution has developed an effective feedback mechanism. The IQAC through Feedback Committee collects feedback from all stakeholders and analyses it.The feedback from students is taken through the Student Satisfaction Survey and other feedback from the other stakeholders is taken through feedback form specifically designed by the IQAC for this purpose. The Student Satisfaction Survey has been taken offline. After every programme or activity the participant students are told to fill the feedback form and express their opinions unhesistantly. Mentioning the name on the feedback form is kept optional. After analysis of feedback a inclusive reports are prepared and are communicated to concerned teaching staff/departmental heads/library/nonteaching staff etc.for their improvement through IQAC. The suggestions given are discussed and decision is taken toimplement them. Utilization of the feedback: Student feedback is considered</p>

for overall development of the students and for providing optimum student support services. Teacher feedback about the curriculum is taken into consideration for introducing certificate and skill based courses for better delivery of curriculum. Employer's feedback helps to enhance capabilities of the students to make them employable and job ready. Alumni feedback helps to for development of student facilities and Parent feedback is helpful to improve curriculum delivery and also enhance discipline among the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	860	409	409
BTech	Cosmetics	120	72	72
MA	English	120	36	36
MA	Economics	120	26	26
MA	Political Science	120	54	54
MA	Marathi	120	12	12
MA	Home Economics	120	12	12
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	481	140	15	23	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	15	6	4	2	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

As the students of our institution come from weaker section of society, mentoring them is a very important activity. Each faculty member takes up the responsibility as a mentor for the benefit of the students. They are assigned a group of students for mentoring. The students have free access to the faculty members as well the Principal. The students are mentored for academic as well as nonacademic purpose. The students approach the faculty with their problem. The faculty member listen carefully to the students. They analyse the situation and

present the probable solution to be chosen from before the students. Regarding academic counselling, the students are motivated for vertical growth and take up competitive examination. They approach the faculty with their academic problem during the class as well as after the class is over. They are also motivated to participate in extra and cocurricular activities for their overall development. They are guided for preparation of examinations and solving question paper. They are assisted in getting employment by giving information about available opportunities. They are motivated and also given guidance when they participate in various competitions like debate, elocution etc. Regarding nonacademic mentoring the faculty member mentors them for their personal problems also. When the student approaches the faculty with their financial problem at the time of admission or paying the exam fees, the faculty tries to solve their problem by paying for them. The faculty members also try to solve their personal problems by giving them suggestions or line of action to be adopted to ease out their problem. Workshops and guest lectures on various topics are organised by different committees and cells.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
631	15	1 : 42

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NA	Assistant Professor	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	II	26/06/2019	16/08/2019
BA	NA	IV	21/06/2019	19/07/2019
BA	NA	VI	26/06/2019	11/07/2019
BTech	NA	II	26/06/2019	11/07/2019
BTech	NA	IV	23/04/2019	11/07/2019
BTech	NA	VI	22/04/2019	01/06/2019
BTech	NA	IV YEAR	18/04/2019	02/07/2019
MA	ENGLISH	II	29/04/2019	24/05/2019
MA	ENGLISH	IV	29/04/2019	17/05/2019
MA	ECONOMICS	II	29/04/2019	27/05/2019
MA	ECONOMICS	IV	29/04/2019	13/07/2019
MA	POLITICAL	II	29/04/2019	29/05/2019

	SCIENCE			
MA	POLITICAL SCIENCE	IV	29/04/2019	13/06/2019
MA	MARATHI	II	29/04/2019	24/05/2019
MA	MARATHI	IV	29/04/2019	13/07/2019
MA	HOME ECONOMICS	II	29/04/2019	29/05/2019
MA	HOME ECONOMICS	IV	29/04/2019	12/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution follows the examination pattern of the affiliating university. The institution has also adopted continuous internal evaluation system for improvement of results of the students by way of conducting unit test, class test and surprise tests. Unit tests of 20 marks are conducted for each semester on the course taught for each subject. Class tests are conducted regularly by each faculty member after the topic or unit is completed to evaluate their understanding about the topic taught. The answer sheets are evaluated and returned to the students by telling them their mistakes. The answers are also discussed in the class and doubts are solved. Assignments are given to the students for improving their performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar of the college is prepared based on the annual program plan which is chalked out by every department in the month of April every year. The Academic calendar reflects the various activities planned and also the continuous evaluative tests like Unit tests, class tests, university internal assessment viva etc. This is in line with the University examination. The calendar also states the conduct of bridge courses, remedial coaching for slow learners and various certificate courses. This also helps the departments to conduct various extra and cocurricular activities. ACADEMIC CALENDAR June 2018 Admission B.A I, B. Tech I July 2018 - Admission B.A. II, B.AIII July 2018 Classes start of B.A. B. Tech II, III, IV July 2018 Bridge Course July 2018 Admission M.A July 2018 Classes start of M.A August 2018 Library Orientation Programme August 2018 October 2018 Class Tests/Surprise Tests September 2018 Career Oriented Programme September 2018 - Unit Test I October 2018 Remedial Classes Boot camp November 2018 January 2019 University Semester Examination February 2019- Unit Test II February 2019 April 2019 Class Tests February 2019 Physical Medical Tests March 2019 Remedial Classes Boot camp April 2019 June 2019 University Semester Examination

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://mahilamahavidyalaya.org/attachments/cHJvZ3JhbW1lX29ldGNvbWUucGRm/view/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	General	23	12	52.17

NA	BTech	Cosmetics	12	12	100
NA	MA	English	15	4	26.07
NA	MA	Economics	13	9	69.02
NA	MA	Political Science	25	21	84
NA	MA	Marathi	11	10	90.09
NA	MA	Home Economics	5	5	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://mahilamahavidyalaya.org/attachments/c3NzLTIwMTgxOS5wZGY=/view/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	60	Self Financed	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Be Skilled Be an Entrepreneur	IQAC	27/11/2018
Workshop on Intellectual Property Rights	IQAC	15/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NA	16/06/2018	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	16/06/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	3	5.7
International	Home Economics	2	5.06
National	English	4	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Sexual and Procreatio nal Health Related Awareness in Rural Tribal Adolescent Girls: A Study	Dr. Kshama Chavhan	IOSR	2019	79.6	IOSR	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	7	24	8	19
Presented papers	0	5	0	0
Resource persons	0	0	2	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Akhand Bharat Vande Mataram	Matrubhumi Pratishthan	4	120
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness about fundamental duties	Udan Ek zep and MMV Nagpur	Workshop on Awareness about Fundamental Duties	3	60
Swachha Bharat Abhiyan	NSS MMV Nagpur	Cleanliness Drive	4	80
Aids Awareness	Bharatiya Adim Jati Sevak Sangh and Allumni Association	Health Check Up Camp	4	195
Forest Day	NSS MMV Nagpur	Tree Plantation	4	50
International Womens Day	NSS MMV Nagpur	Rally	4	85
Voters Awareness Campaign	Kamgar Kalyan Bhavan Nagpur and IQAC Nagpur	Lecture and Demonstration	4	62
International Yoga Day	Department of Physical Education MMV Nagpur	Lecture and Demonstration	1	25

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	OnJobTraining	Nisha Herbal Nagpur	01/01/2019	02/01/2019	12
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Yuva Rural Association	02/03/2019	Certificate Course	50
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
125000	70000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libman	Fully	0	2002

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
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e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	82	0	0	0	82	0
Library Automation	0	0	0	0	0	0
Text Books	8201	3806471	191	47245	8392	3853716
Reference Books	14002	0	123	64689	14125	64689
e-Books	0	0	0	0	0	0
Journals	12	14282	0	0	12	14282
Weeding (hard & soft)	3506	0	0	0	3506	0
Others (specify)	3740	0	96	0	3836	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	16/06/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	2	2	2	1	5	1	10	9
Added	0	0	0	0	0	0	0	0	0
Total	70	2	2	2	1	5	1	10	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	https://mahilamahavidyalaya.org/#

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
85000	84852	35000	34640

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As the institution is spread over an area of 1.67 acres, the maintenance and proper utilization of the available facilities is the priority of college management. The campus is utilized to its fullest from morning to evening. The utilization of the campus starts from Postgraduation classes and career-oriented programme courses are conducted from 8.30 am to 10.30 am. From 10.30 am to 3.30 pm regular classes and later remaining courses of career oriented programme are conducted. The playground is utilized for practicing games like kho-kho, badminton and kabaddi. The students utilize the laboratories for practical purpose and computer lab for computer aided courses and browsing for e-resources. The smart classroom is utilized for technology enabled teaching. The college is the only centre for conducting GRE and TOEFL examination. The gym is utilized for the college students as well as players of Chatrapati Yuvak Krida Mandal who practice kho-kho and kabaddi on the ground. The ground is used for conducting self-defence camps. The seminar hall is utilized for programmes and for conducting practical classes for the course of Art of Acting and Personality Development camps. Optimal utilization of infrastructure for resource generation is ensured by using classrooms for conduct of competitive examination and the ground for coaching camps, the revenue earned by way of rent is used for the maintenance and upkeep of physical facilities. The rooms on first and second floor on front side of the hostel building are rented for 'My Science Lab'. The Institution follows a definite procedure for the maintenance of the equipment and infrastructure. The record of the maintenance of the laboratory instruments and equipment is maintained by the lab assistants and supervised by the HODs of the concerned department. In the library the requirement and lists of required books is taken from the HODs of the concerned departments. The finalized list is duly approved by the Principal. The Library Advisory Committee meets periodically to review the needs of the library. To ensure return of books 'no dues' from the library is mandatory for students before appearing for the examination. The proper account of visitors (students and staff) on daily basis is maintained. The old books are weeded out, schedule of issue /return is decided by the Head, LRC. The institute has AMC for maintenance of computers, hardware as well as software and xerox machines. The college has a hostel in its premises. The hostel mess is outsourced to a private agency. The maintenance and the cleaning of the hostel rooms is outsourced. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of rooms and related infrastructure. The college has a small herbal garden which is maintained with the help of a gardener and students.

<https://mahilamahavidyalaya.org/attachments/cHJvY2VkdXJlX2FuZF9wb2xpY2llcy5wZGY=/view/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Assistance to Needy Studetns	0	0
Financial Support			

from Other Sources			
a) National	GOI and Shahu Maharaj Scholarship for EBC	267	1638205
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Certificate Course in English Communication Skills and Personality Development	04/01/2019	35	Department of English
Soft Skills Development in Marathi Language	07/08/2018	30	Department of Marathi
Remedial Coaching	06/09/2018	20	Department of English
Remedial Coaching	11/02/2019	14	Department of English
Remedial Coaching	10/09/2018	8	Department of Political Science
Remedial Coaching	02/02/2019	15	Department of Marathi
Remedial Coaching	13/02/2019	25	Department of Home Economics
Remedial Coaching	30/08/2018	10	Department of Public Administration
Remedial Coaching	01/10/2018	15	Department of Economics
Remedial Coaching	04/03/2019	12	Department of Economics
Remedial Coaching	06/09/2018	8	Department of Cosmetic Technology
Bridge Course	23/07/2018	81	Department of English
Bridge Course	07/07/2018	70	Department of English
Bridge Course	04/07/2018	87	Department of Sociology
Bridge Course	05/07/2018	15	Department of Political Science
Bridge Course	05/07/2018	70	Department of Marathi

Bridge Course	17/07/2018	35	Department of Marathi
Bridge Course	09/07/2018	48	Department of Home Economics
Bridge Course	13/07/2018	25	Department of History
Bridge Course	04/07/2018	25	Department of Public Administration
Bridge Course	03/08/2018	26	Department of Economics
Bridge Course	07/07/2018	25	Department of Cosmetic Technology
Boot Camp	10/10/2018	120	Department of English
Yoga	12/02/2019	60	Department of Physical Education
Personal Counselling and Mentoring	01/07/2018	13	Department of English
Personal Counselling and Mentoring	01/07/2018	2	Department of Home Economics
Counselling Workshop TARUNYABHAN	07/02/2019	350	IQAC
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance Scheme	234	133	1	12
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
60	5	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	students placed	organizations visited	students participated	students placed
NA	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	12	BA	MMV	Mahila Mahavidyalaya Nagpur	MA Political Science
2018	3	BA	MMV	Mahila Mahavidyalaya Nagpur	MA-English
2018	2	BA	MMV	Mahavidyalaya Nagpur	MA-Home Economics
2018	5	BA	MMV	Mahavidyalaya Nagpur	MA-Economics
2018	1	BTech	Cosmetic Technology	Kamla Neharu College Nagpur	MTech
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Dahi Handi	College	30
Fort Making Competition	Inter Collegiate and Inter School	36
Poetry Reading Competition	College Level	53
General Knowledge Competition	Inter Collegiate	355
Debate Competition	Inter Collegiate	32
Elocution Competition	Inter Collegiate	19
Report Writing Competition	College	10
Dnyanvrudhhi Examination	College	27
Ekalavya Dnyanvardhini General Knowledge Competition	College	100

Elocution Competition	College	26
Kho Kho Competition	Inter School	3000
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold Medal	National	1	0	11914	Priyanka Pantawane
2018	Silver Medal	National	1	0	11914	Priyanka Pantawane
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

It is the endeavor of the institution to involve the students in the activities and committees. The students are a part of planning, implementation and execution of the activities undertaken. The institute has student participation in IQAC, Library advisory Committee, cultural activities etc. To develop their managerial and leadership qualities, the students are involved in activities conducted by the institute like cultural activities, different kind of competition, sports events, field visits, educational tours etc. The students are selected by the coordinator of the activity and are trained accordingly. They work under the supervision of the concerned faculty member. The students have representation on the following academic and administration bodies/committees of the institution: 1. IQAC 2. CDC 3. Library Advisory Committee 4. Cultural Committee 5. Sports Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

15

5.4.3 – Alumni contribution during the year (in Rupees) :

1500

5.4.4 – Meetings/activities organized by Alumni Association :

2 Meetings were held. 1 Activity namely A Workshop on Health Awareness in collaboration with Bharatiy Adim Jati Sangh was organized on 6/10/2018.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution believes in decentralization and participative management

system for the smooth functioning of the college's day to day activities. The management respects the important role played by IQAC for institutionalizing quality assurance as mandated by NAAC. It provides full cooperation to IQAC in planning and executing academic and administrative reforms. Details of the annual academic plan drafted by IQAC for every session are discussed and fine tuned with the management and the principal. The faculty members are appointed on various committees for improving quality of institutional processes. The staff has representation in CDC(3 teachers and 1 administrative personal) The Departmental heads and conveners of different cells and associations are taken into confidence and their inputs and suggestions are incorporated into the plan of action. Periodic review is done at different stages of plan of implementation is also a joint exercise undertaken by the appropriate constituencies with suitable improvement of the course administered as and when required. IQAC also holds regular meeting with SQAC and alumni and keeps the management updated on feedback from the stakeholders. In fact the Principal ensures that IQAC is represented in almost all the important college bodies with at least one member coopted on the committees. The college vigorously advocates or participative management by trying to accomplish its goals and objectives involving the maximum member of stakeholders in decisionmaking and plan implementation. This system helps to build morale and instills a sense of involvement and belongingness among the staff, students, alumni and parents. The departmental and committee meetings are a productive exercise to chart out further line of action for academics, administration and infrastructure facilities. Throughout the inclusive and participative system, ideas and suggestions of individual employee are credited and publicly acknowledged.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institute follows the syllabus prescribed by the RTM Nagpur University, Nagpur. To ensure effective curriculum delivery the faculty members prepare their annual teaching plan which is mentioned in the daily diary as well as in the attendance registers. The curriculum enrichment activities are also undertaken.
Teaching and Learning	For effective teaching learning process, innovative teaching methods as well as modern teaching aids are used. Bridge courses are under taken for entry level students apart from remedial classes and soft skill development courses. The teachers follow the teaching plan which is monitored by the Head of the Department and the Principal. The slow learners are given more attention for improvement.
Examination and Evaluation	Continuous Evaluation Process is adopted by way of unit tests, class tests and surprise tests. Internal

assessment is done through assignments, viva and presentations.

Research and Development

The institute provides conducive environment for Research activities. The teachers are encouraged to take student research projects. The institute is a Research Centre for English and Home Economics. The faculty members who have been awarded Ph.D are felicitated on Republic Day by the Management and Principal. The faculty members are encouraged to publish research papers in reputed journals and also in conference or seminar volumes.

Library, ICT and Physical Infrastructure / Instrumentation

The library is fully computerised. Library is member of NLIST subscription which ensures online resources are made available to users 24/7. The library has internet browsing zone along with OPAC facilities for the staff and students. The library undertakes many schemes such as Book Bank Scheme, Book Cost Deposit scheme and Special Deposit scheme. The library also provides various services to the users such as reprographic, information display, New Paper Clippings, Bibliographical and online information service. The library undertakes User Orientation programme, Book exhibitions, Book Displays and various competitions. It has also instituted Best Library User award for students. The college has as well maintained computer lab. The college has a high speed internet. The college has smart room and KYAN to support ICT based teaching learning. The seminar hall is fully equipped. The teachers communicate with students through whatsapp. The college has 6 laboratories, hostel, parking space, canteen, gymnasium, playground for khokho and khabaddi, herbal garden, water cooler, R.O system, 2 vending Machines and 2 incinerators.

Human Resource Management

The college has a mandatory SelfAppraisal Method to evaluate the performance of the faculty members. At the end of the year every teacher has to submit an Academic Performance Indicator (API) form on the lines of the UGC regulations. The PBAS Review committee headed by the Principal verifies and certifies the API score. The faculty members are encouraged to participate in conferences, seminars and workshops form time to time. The

faculty members are assigned various tasks through representation in various committees. They are also assigned the important academic functions such as coordinating and conducting Add on courses. The faculty members are encouraged to attend Capacity Building training programmes for enhancing their academic expertise. The IQAC gives necessary inputs and instructions directed towards all round development of each faculty member. Faculty Development Programmes are also conducted in the college by inviting experts in the field. Many of our Alumni members have been absorbed by the institution as faculty members and also as office and administration staff.

Industry Interaction / Collaboration

Experts are invited from various fields to deliver guest lectures and as Resource Persons for the workshops. Educational tours and visits are organized each year to make them aware about environmental issues. The institute has linkage with Nisha Herbal for students internships. The Institution has collaboration with YUVA Rural an NGO for conducting certificate course of Office Assistant. The LRC has collaboration with Bhiwapur Mahavidyalya , Bhiwapur for interlibrary loan facility.

Admission of Students

The college adheres to the university schedule for the purpose of admission. The admission process is transparent. The students submit their application after they are counseled and guided. After screening the merit list is put up of eligible candidates as per the guidelines of university. The policy of reservation is meticulously followed. Students from marginalised sections, speciallybled students, wards of exservicemen and sports quota are admitted with due concessions and facilities.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College Development Committee (CDC) and IQAC are the front runner in planning of new need based activities and programmes and they are implemented on a year wise bases.
Administration	use of computers and other equipments

Finance and Accounts	CIMS and Tally
Student Admission and Support	online admission, online fee payment, students are sometimes sent important notices through SMS.
Examination	The Institute conducts university exam as per university exam schedule. The entire process of receiving question paper, control sheet, time table etc. is of online mode which is successfully handled by the concerned faculty members who are appointed as chief supervisors.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	FDP Workshop on Preparing and Presenting PPT	Nil	21/01/2019	21/01/2019	15	0
2018	FDP on Preparing Research Project Proposal	Nil	20/11/2018	22/11/2018	19	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	3	25/07/2018	14/08/2018	21

Short Term Course	2	01/10/2018	06/10/2018	6
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Long and Short Term loan from Credit Cooperation Society	Long and Short Term loan from Credit Cooperation Society	Fee Concession for Economically weak students and Sports Students. The fee waiver for economically weaker students. Providing Text books. Midday Meal for students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has the mechanism to carry out the Internal and External Audit. The Internal audit is carried out at the institutional level by the Superintendent of the college. Internal audit is done after every 23 months where the Superintendent checks the income received from the student which is recorded in the software and checks from the paying slip, daily cash record and tallied with amount deposited in the bank. Budgetary allocation is done on different heads taking into consideration the student enrolment. For purchases and cheque disbursement sanction is taken from the President of the Institution. Vouchers are prepared and bills along with the vouchers duly signed by the Principal are pasted in the file. Reports, Income and expenditure statement is submitted for external audit by the CA who prepares the financial statement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

68400

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal MMV Nagpur

Administrative	No	No
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Eye Check Up Camp was organized by Parent Teacher Association Free Spectacle Distribution Program was organized

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. NGO Collaboration through MOU 2. Faculty Development Program 3. Infrastructure Augmentation Initiative 4. Display of Employment Opportunities by LRC

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	PPT on Revised Criterion of NAAC	01/09/2018	01/09/2018	01/09/2018	19
2018	Session on ICT Based Teaching Learning	26/09/2018	26/09/2018	26/09/2018	18
2018	FDP Workshop on Research Proposal Making and Research paper writing	22/10/2018	23/10/2018	23/10/2018	17
2018	Workshop on Be Skilled Be An Entrepreneur	27/11/2018	27/11/2018	27/11/2018	16
2018	Session on Intellectual Property Rights	28/11/2018	28/11/2018	28/11/2018	9
2019	Workshop on Preparing Power Point Presentation	21/01/2019	21/01/2019	21/01/2019	17
2019	Educational Tour to	05/02/2019	05/02/2019	05/02/2019	40

	advantages and disadvantages	and contribute to local community					
2018	2	1	15/05/2019	15	Self Defence Camp	Safety of the girls	45
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	14/06/2018	The Institution provides prospectus to the students which has detailed information about the Programme and Courses undertaken by the college, various facilities, scholarships, fee structure ,college teaching staff and other admission related information. It also states the rules and regulations of the college. The college website serves as an online portal for the complete information about the college as well as all updates about the activities, events and other necessary information is made available on the website immediately.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Peace Week Activities (Lecture, Slogan, Rangoli, Poster Competition, Tree Plantation and Documentary Film Competition)	06/08/2018	11/08/2018	100
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain Water Harvesting 2. Natural Ventilation to reduce the use of AC 3. Reduction in Use of paper by adopting ecommunication and edocumentation. 4. Avoiding use of paper plates for midday meal. 5. Avoid the use of chemical fertilizer for campus garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 I. Title SWASTHAVARDHINI II. Goal 1.To provide nutritious diet to the needy students of our Institute. 2. To bring about increase in the weight of the underweight students. 3. To reduce the rate of dizziness among the students. 4. To Increase the attendance of the students till the last lecture. III. Concept Note - Every human being needs air, water and food to survive. Health plays an important role in overall development of the human being. Proper Diet is essential to stay healthy and fit. The students enrolled in our college belong to lower income group. Many a times these students without taking their lunch and even do not carry tiffin with them as they come to college after completing their house hold work or assisting their mothers in daily chores. Due to this tendency the students could not concentrate on their studies, they did not attend the lectures till the end and also few of them, experienced dizziness. Taking all these factors into consideration and also to generate awareness among students regarding healthy diet, the Midday meal scheme named as 'SWASTHAVARDHINI' was started on 2nd February 2017. This scheme was started with the initiative of the teaching and non teaching staff of the college. The scheme was inaugurated at the hands of Hon' President, Stree Shikshan Prasarak Mandal Nagpur, Shri.Ravindra Fadnavis. Methodology: To implement this scheme a fund is collected from teaching and non teaching staff. Teaching staff contributes Rs.4000/(Four thousand) each and non teaching staff contributes Rs.2000/ (Two thousand) each. A committee of 3 faculty members is formed for successful implementation of the scheme. The alumnus of the college who works as Lab attendant in Home Economics department is assigned the task to purchase the required ingredients for preparing 'Khichadi'. A cook (Female) is appointed to prepare midday meal everyday. The quality and nutritional value check is done by Department of Home Economics. The 'Khichadi' is made nutritious by adding vegetables and pulses. Sometimes the variants of Khichadi like Masala bhat, Pulav, etc are also given for a change to the students. The scheme started n 2017 is being successfully implemented till date. The observations are as follows: 1. There is significant increase in the weight of few underweight students 2. The rate of occurrence of dizziness among students has decreased. 3. The attendance of the students till the last lecture has increased. The yearwise report is as follows 201718 72 students were selected randomly to know the results as per the parameters. In the month of JulyAugust height and weight of the students is taken before starting the scheme. After 34 months again the weight is checked. The observations are as follows: 1. Out of the total students selected 40 students' weight increased 2. There was decrease in weight of 11 students 3. There was no change in the weight of 21 students. Conclusion: It is observed that the weight has increased of 55.55 students while in case of 15.27 students the weight has decreased and 29.16 students showed no change in their weight. 201819 The scheme was continued in the second year seeing the response of the students following the same procedure as the previous year. 67 students were selected as sample for testing the parameters. Following are the observations: 1. Out of the total students selected 42 students' weight increased 2. There was decrease in weight of 09 students 3. There was no change in the weight of 16 students. Conclusion: It is observed that the weight has increased of 62.68 students while in case of 13.43 students the weight has decreased and 23.88 students showed no change in their weight. 201920 The scheme is continued in the third year seeing the response of the students. The same procedure is followed as the previous year. 67 students were selected as sample for testing the parameters. The weight of the students is taking before starting the scheme. The weight of the students will again be taken in the month of January to compare the parameters Future Plan: 1. To organize health checkup camp 2. To test the Hemoglobin 3. Sickle cell testing 4. Health and hygiene awareness programmes

BEST PRACTICE 2 Title HELLO

PROFESSOR Goal 1. To inculcate reading habit in the students. 2. To increase the readership of the books available in the Library 3. To make students aware about the books available in the Library apart from the books related to their subject 4. To impart knowledge about different topics Concept Note - In this age of technology the reading habits among the young generation is becoming almost extinct. They are drawn more towards the electronic gadgets rather than to books. Library is considered as store house of knowledge. The college library has a rich collection of books which are subject related as well on other topics. To make students read more books available in the library and also to impart them more knowledge this scheme titled 'HELLO PROFESSOR' was started in the year 2017 and is still going on. Every year different methods are adopted to implement this scheme. The details are given below: Different

Parts of Hello Professor 1. Hello Professor PartI Objective : The sole intention behind starting Hello Professor PartI is to inculcate the habit of reading among the students and promote students to read more and more books.

Methodology : Students chose particular books of their choice after having consultation with their respective subject teacher. Students were advised to read the chosen book thoroughly, analyze critically and note down the important points. The students were told to prepare the PPTs under the supervision of faculty members. Accordingly, students prepared the PPTs and made presentations. The faculty members guided the students to accomplish the task.

Outcome : • This activity proved to be fruitful for enhancing the selfconfidence of the students. • Students developed the habit of facing the questions asked by the audience. • Students got opportunity to remove their audience fright. • Students got acquainted with the research related activities. 2. Hello Professor PartII Objective : The main purpose of Hello

Professor PartII is to promote the maximum use of books available in the library among the students and also to develop the habit of knowledge sharing.

Methodology : Each and every faculty member borrowed a reference book of his/her choice from the college library. After reading the reference book, he/she prepared the PPT and made presentation in front of the students and faculty members. Outcome : • Teachers could update their knowledge with new literary trends, latest piece of literature or books and new writers and their thoughts. • The importance of bookreading, presentation skills, different ways of learning etc. could better be understood. 3. Hello Professor PartIII

Objective : The main purpose of Hello Professor PartIII is to promote the use of eresources available in the library among the students. Methodology : All faculty members selected the CDs of their choice from the collection of eresource available in the library. The CDs selected for the activity were shown to the students using projectors. The discussion was held on the content of the CD shown to the students. Students were then asked to carry out small activities like preparing Report, Assignment, essay etc. Outcome : • Eresources available in the library were utilized. • Users acquired the technical skills to cope up with the latest technology which is used in TLE 4. Hello Professor

PartIV Objective : The main purpose of Hello Professor PartIV is to promote students to the biographies and autobiographies of great people so that the students might get inspiration. Methodology : All faculty members selected the biographies and autobiographies of great people from the collection available in the library. The biographies and autobiographies selected for the activity were read by both students and faculty members alike. The discussion was held and students were then asked to carry out small activities like preparing Report, Assignment, essay etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://mahilamahavidyalaya.org/naac/bestPractices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the Institution is to empower the students enrolled in our Institution. The students coming to our Institution are from weaker educational, economical and social background. All efforts are centred towards making them empowered. Academically various activities are taken to empower them by undertaking Bridge courses, remedial courses and soft skill courses,. Skill based and job oriented courses are undertaken so that they become job ready. The students are motivated to participate in various competitions organized by the college and other colleges to increase their stage daring and confidence. The students are counseled to take up higher studies and become financially independent. The students are also motivated to take part in various sports activities as they can get job opportunities under sports quota. The qualified students of our Institute are given first preference for appointment as CHB in our Institute. The students are guided and encouraged to take up competitive exams. The students are motivated to pursue their doctoral research and the recognised supervisors of the college give preference to the college students for registering them under their supervision

Provide the weblink of the institution

<https://mahilamahavidyalaya.org/>

8.Future Plans of Actions for Next Academic Year

- To introduce skill based courses
- To increase ICT enabled teaching learning process
- To form linkages and MOUs for academic purpose
- To organize seminar on IPR and NAAC Conference
- To organize workshops for students
- To establish Rotaract Club for students
- To organize collegiate and Intercollegiate competition
- To start reprographic facilities for Research scholars
- To establish competitive exam centre
- To undertake student research project
- To initiate oncampus placements
- To motivate staff to take up research projects